



## West End Bowls Club



Rosewood Way, West End, Woking, Surrey, GU24 9PF

[www.westendbowls.com](http://www.westendbowls.com)

Affiliated to B.E., S.C.B.A., W.S.B.A., N.W.S.B.A.. A&D.B.A,

### CLUB LETTING AGREEMENT FOR REGULAR USE

This agreement is made on the date shown below between West End Bowls Club and the hirer named below.

West End BC agrees to permit the hirer to use the bowling club premises for the period and the function described below subject to the provisions and stipulations contained in the 'Conditions of Hire' overleaf.

|   |   |  |
|---|---|--|
| Name of Hirer                                     |   |  |
| Address   |   |  |
| Telephone   | Home:   | Mob:   |
| E-mail  |   |  |
| Member Guarantor Name & Signature                 |   |  |
| Telephone   | Home:   | Mob:   |
| Dates/Days  |   | AM/PM/EVENING  |
| Time of Function, to include set up and clearing. | From:   | To:  |
| Purpose of Hire                                   |   |  |
| Approximate number of attendees                   |   |  |
| Fees (from 1 Oct. 2020 to 30 Sept 2021)           | Hourly Rate £12.50<br>(To be paid monthly in advance) | Period of Contract/weeks   |
|   | <b>TOTAL HIRE CHARGE £</b>                            | Payments to West End bowls Club<br><br>Sort code 20-97-58<br>A/c No 00933907 |

### CONDITIONS OF HIRE

1. The agreement is based on the Club Letting Agreement. Any changes to any details within that agreement must be notified in writing, in advance, to West End BC and its Committee (hereafter known as 'The Club'). Changes only become agreed when confirmed in writing to the hirer.
2. The Club requires 1 month's notice if a session is to be cancelled or to cancel this contract.

3. If the Club requires the use of the hall for a date booked by the hirer the Club will give 1 month's notice and make every effort to find alternative arrangements and a refund will be given for that session.
4. The hirer must have a WEBC Member as guarantor in accordance with our Premises License.
5. The hirer, their guests or agents, should not fix any decorations or notices to the fabric of the premises without specific written permission.
6. The use of naked lights, e.g. candles is strictly forbidden.
7. The hirer shall be responsible, where necessary, for obtaining insurance cover against any third-party liabilities that may be incurred. The Club shall not accept any liability for any claims that may arise in connection to the hire.
8. The bowling green is not part of the hire and the hirer is responsible to ensure that they, their guests or agents do not access or damage this area.
9. The hirer will, during the period of the hiring, be responsible for the supervision of the premises, including the bowling green and surrounding area, the fabric and contents, their care, safety from damage however slight or change of any sort and the behavior of all persons using the premises whatever their capacity, including proper supervision of car parking arrangements so as to avoid obstruction of the highway or entrances and exits to the building.
10. The hirer shall not sublet the Club or use the premises for an unlawful purpose or in any unlawful way or bring onto the premises anything that may endanger the same or any insurance policies in respect thereof.
11. The hirer shall be responsible for obtaining licenses that may be needed, from the Performing Rights Society and for observance of the same and of all other regulations appertaining to the premises stipulated by the Fire Authorities, the Local Authority, the Local Magistrates Court or otherwise.
12. The hirer shall indemnify the Club against the loss of any fixtures, fitting, furnishings, or equipment during or as a result of the hiring. The hirer shall notify the Club of any known damage or losses immediately.
13. The hirer shall not bring animals into the Club unless specifically allowed as stated in the Club Letting Agreement.
14. The Club is not in any way responsible for loss or damage to vehicles, valuables or effects on the premises, in the car park, or anywhere else in the grounds.
15. The hirer shall bear in mind residents living nearby, and the noise level should be kept to within reasonable bounds. Noise levels must always be kept to a minimum when leaving the Club and its Car Park.
16. At the End of the hiring, the hirer shall be responsible for leaving the premises and its grounds in a clean and tidy condition and contents temporarily removed from their usual positions properly replaced, otherwise the Club shall be at liberty to make an additional charge. The hirer shall be responsible for the removal of any rubbish accumulated during the event.

I have read and fully understand and agree to comply with the above Conditions of Hire and retained a copy of them.

|                                    |       |
|------------------------------------|-------|
| Signature of Hirer                 | Date: |
| Print Name                         |       |
| Signature on behalf of West End BC | Date: |
| Print Name                         |       |

01276 785693

Val Baker Lettings Co-ordinator for West End Bowls Club c/o 5, Hollybank, West End, Woking, GU24 9PP

28/04/2020